

House Allotment Rules

The Board of Management of G.B. Pant University of Agriculture and Technology, Pantnagar has been pleased to accord its approval to the Revised House Allotment Rules vide item No. 24 in its 2nd meeting held on 14-9-1981 as detailed here under:-

Item No. 24. TO CONSIDER AND APPROVE THE DRAFT OF REVISED HOUSE ALLOTMENT RULES

“Resolved that the revised House Allotment Rules be and are hereby approved as per Annexure-II or these minutes 7

Further resolved that necessary changes in the House Allotment Rules be made by the Vice-Chancellor on the basis of decision taken in the meeting of the University’s Dean’s/Directors and Sectional Heads as and when necessary from time to time.”

REVISED HOUSE ALLOTMENT RULES

GENERAL :-

- 1- The rules shall be called “The Allotment of residences of G.B. Pant University (including its farm) rules 1981.
- 2- These rules shall apply to the residential buildings for allotment as residences to the employees of the university and farm.
- 3- For purpose of administrative control and allotment of residences at outside main campus. Zone Estate Officers shall be appointed at Nagla, Beni, Haldi, Patharchata and Matkota by the House Allotment Committee (central). Normally the Joint Director/Associate Director/L.R.C. for Nagla. Dy./Asstt. Director (Operations) Eastern Zone, Beni for, Beni area, the Dy. Directors (Operations) Central Zone, Haldi and Dy. Director (O) Matkota for Haldi and Matkota respectively and Joint Director/Assoc.Director H.R.C. for Patherchatta shall be appointed as Zonal Estate Officers. These Zonal Estate Officers shall exercise the powers of Estate Officer in their ones and shall send a copy of all order etc. to the Estate Officer for record in Central of fize.
- 4- There shall be Central House Allotment Committee. The Chairman of the committee will be appointed by the Vice-Chancellor from amongst the Deans and Directors with Estate Officer and A.D.W.P. (Estate) as its Ex-Office Secretary and members respectively. The chairman shall with V.C.’s approval constitute a House Allotment Committee of representative nature.
For each zone aforesaid a committee of representative nature shall be constituted by the Zonal Estate Officer with the approval of the Chairman, Central H.A.C. The Zonal Estate Officer will act as Chairman of the zonal House Allotment Committee. The term of all House Allotment Committee will be two years.
The Committee would normally meet once a month and would decide cases of allotment not covered under these rules.
- 5- These rules shall come into force at once.
- 6- In these rules unless the context otherwise requires :-
 - a. Allotment’ means the grant of licensce to occupy a residence in accordance with the provision of these rules.
 - b. ‘ Allottee’ means the officer/employee or others in whose name allotment has been made and includes an occupant of a residence under a valid allotment order at the commencement of these rules.

c. 'Estate Officer' means the Officer-in-charge of the Estate of the G.B. Pant University of Agriculture & Technology.

d. 'Pay' for the determination of rent only means the monthly amount drawn by an officer/employee as pay and includes substantive pay. Officiating pay deputation pay. special pay personal pay and additional pay but dose not include dearness allowance, compensating allowances or allowance of any other nature.

Explanations in case of an officer/employee under suspension the pay drawn by him/her immediately before the date of suspension shall be taken as pay.

e- 'Officer/employee' means an officer/employee of the G.B. Pant University, Pantnagar including its farm.

f- 'Family means the wife and husband/husband and wife as the case may be, children step children. legally adopted children. parents brother or sisters who reside with and are dependent on the Officer/employee.

g- 'University means G.B. Pant University of Agriculture & Technology including its farm.

h. 'Rent' means the sum of money payable monthly in accordance with the provisions of H.A.R. in respect of a residence allotted under these rules.

i. 'Residence' means any residence structure at the university and Farm Campus under the administrative control of the Estate Department/comptroller of this university.

j- 'Temporary transfer' means a transfer which involves an absence for a period not exceeding four months.

k. 'Category' in relation to an officer/employees means the category of residence to which he/she is entitled under H.A.R. No.2

RULES OF HOUSE ALLOTMENT

H.A.R. 1. SENIORITY

1- All allotment shall be made as per seniority in each category. Normally no out of turn allotment shall be made. The seniority will be counted from the date of joining the University in case of new employee. However, in very extra-ordinary cases, the Vice-Chancellor may on the recommendation of the House Allotment Committee approve out of turn allotment.

2-In case of an employee already in the University employment becoming eligible for a higher category quarter his/her seniority shall be counted from the date of joining in the higher pay scale.

3-Where the date of joining of two or more employee is the same seniority amongst them will be determined by the basic pay. i.e. the employee drawing a higher basic pay will be considered senior to the employee drawing a lower basic pay.

4-Where the date of joining and the basic pay of two or more employees are the same, the seniority will be determined according to the date of birth.

5-In case of an employee who becomes eligible for a higher category of house by virtue of his/her appointment in the higher scale, his/her seniority in lower category cadre will also be maintained so long as he/she dose not get a house of his/her own category due to the non-availability of houses.

6-In case of employees joining the University on deputation:-

- i- the seniority will be determined from their date of joining in their present pay scale in parent department.
- ii- for the purpose of eligibility to a particular category their pay scale will be deemed to be the same as that prescribed for the post against which they are working in the University.

The employee of concurrent audit will be considered on a par with the deputations. In case of employee who has a lien elsewhere but is not on deputation. the seniority shall be counted only from the date of joining this University.

7-The seniority of the employees who are sent on Training/Fellowship/study leave or any other authorized leave including extra ordinary leave by the University will be maintained.

8-If an employee resigns his/her service and joins again. his/her service will be considered from the fresh date of joining for the purpose of seniority for allotment in his/her entitled category or quarter.

(Revised in Deans/Director's meeting dt. 31-7-86)

H.A.R.2 CLASSIFICATION OF RESIDENCES

Category	Pay scale (effective from 1-1-1986)		
I	U.G.C.	Rs. 4500-	Rs. 5700 and above.
	P.R.C.	Rs. 3700-	Rs. 5000 and above.
II	U.G.C.	Rs. 2200-	Rs. 4000 and above but lower than Rs. 4500-5700
	P.R.C.	Rs. 2000 -	Rs. 3500 and above but lower than Rs. 3700-5000
III		Rs. 1400-	Rs. 2400 and above but lower than Rs. 2000-3500
IV		Rs. 950-	Rs. 1500 and above but lower than Rs. 1400-2400
V.	All scale lower than Rs. 950-	Rs. 1500	

Pay scale be only the criterion for eligibility in allotment Nature of duties may not be taken in to account.

In the event of revision of the pay scales the House Allotment Committee (central) and (Zonal) may review the categories according to the general principal that revision of pay scale should not change one's being entitled to particular category of quarter.

The Vice-Chancellor may reserve a residence or an group of residences for Officers/employees of a particular office of department.

The University will determine the classification of residences made available after commencement of these rules and may redetermine category of any of the residence under the rule.

H.A.R. 3. ALLOTMENT OF RESIDENCES

- 1- Any valid allotment of a residence which is existing immediately before the commencement of these rules under the rules in force at the relevant time shall be deemed to be an allotment duly made under these rules not with standing that the official to whom it has been made is not entitled to a residence of that type and all the provisions of these rules shall apply in

relation to that allotment and that officer accordingly. The allotment shall apply for house allotment on the form prescribed for this purpose.

- 2- Normally allotment will be done in the category to which an employee is entitled. If sufficient quarters are not available in a particular category, an employee may be given accommodation in any category on a sharing basis or in full, or accommodated in hostel subject to availability, as decided by the House Allotment Committee from time to time.
- 3- An allotment shall be effective from the date of its service through Department to the Officer/employee and shall commence to be in force until (a) it is cancelled by the Estate Officer or is deemed to have been cancelled under any of the provisions of these rules or (b) it is surrendered by the officer employee.
- 4- All allotment orders cancellations and modifications shall be issued by the secretary of the respective House Allotment Committees after the approval of the respective Chairman, However all the allotment orders issued by Secretaries. House Allotment Committee concerned shall be put up before house allotment committee (Central) for ratification.
- 5- Such orders shall be sent directly to the employees concerned and a copy there of will also be sent to them through Dean/Directors/Sectional Heads.
- 6- If any employee fails to occupy the full quarter or his/her category allotted to him/her and continues to reside in lower category quarter, his/her name shall be deleted from the waiting list. However, such employee whose name is deleted from the waiting list may get his/her seniority restored for the purpose of allotment of house of his/her category after paying 20% of his/her basic pay (non-refundable) (Revised vide Dean/Director meeting dated 6-10-93)
- 7- If an allottee is on leave, the allotment order shall be kept pending up to a maximum period of four weeks.
- 8- In case more than one quarter is vacant on a particular date, allotment shall be made as per choice of senior most employee for those particular quarters. This will not apply for newly constructed quarters, which will be allotted strictly on the basis of seniority.
- 9- For allotment of accommodation to the daily paid staff some houses may be allotted to the head of the department/Sections from time to time subject to availability for allotment to such staff on standard rent basis. Intimations regarding recovery of the rent for such house shall be sent to the secretary, House Allotment Committee by the Head of the Department/Sections. All the allotment however shall be ratified by the House Allotment Committee.

The quarters allotted to the sectional Heads of Department may withdrawn if they are allotted in a manner other than that stipulated originally and then no fresh allotment to section/Head shall be made in future.

10- A specified number of houses will be earmarked from time to time with the approval of the Vice-Chancellor for allotment on rent which will be approved by the Vice-Chancellor/Board of Management to such Department/Institutions/Agencies as are working in the campus in the interest of the University such as Banks, Post Offices, N.C.C. and such other office, which may be established in future. Internal allotment to the employees will be made by their local heads of the officers. on the basis of university House Allotment Rule. In case there is any deviation from the rules in the allotment, the Vice-Chancellor may withdraw the house from the Department/Institutions/Agencies. However all allotment orders issued by such agencies mentioned above should be got approved from the chairman, House Allotment Committee prior to their issue.

The Secretary, House Allotment Committee will put up such allotment for ratification in the House Allotment Committee (Central)

11- Category V quarters constructed near the hostel be normally allotted to the wardens for accommodating the cafeteria employees after vacation by present occupants.

12- Normally allotment of quarter shall be made in the same zone in which normal place of work of the employee is located. The zones are Nagla, Beni Campus , Haldi, Patherchatta and Matkota.

13- In case of an employee who comes back from study/extra ordinary leave and who by virtue of his seniority is entitled to a full quarter he will be allotted the same, if available. As both the categories of quarters of Asstt. Professors and Associate professors have been merged, hence the only criteria for considering the seniority for allotment of quarter will be the date of their joining and no allotment will be made on the basis of designation subject to the availability.

(Revised vide Dean/Director meeting dt. 31-7-86)

14- In case of husband and wife, if both are in the employment in the university and both have be come entitled for allotment of half quarter of the same category on the basis of seniority. One full house of their entitled category shall be allotted, subject to availability of the quarter. Allotment in such cases shall be done by a roaster in which after allotment of four quarters by seniority one quarter to husband and wife shall be allotted.

(Revised vide H.A.C. meeting dt. 31-8-90.

15- When two officers staying in separate residence marry they will have to surrender one residence within one month from the date of marriage.

16- In case real son or unmarried daughter of an employee retiring from the university service is in the regular service of the university prior to retirement of the employee(father/mother) the quarter of the entitled category to the son/daughter shall be allotted on priority subject to availability after the retirement of the father/mother as the case may be (deleted vide B.O.M. 169th meeting held on 9-9-97) (New para added as per decision of H.A.C. on dt. 10.8.89 & 5-9-89)

17- The person appointed on compassionate ground due to untimely death of his/her father/mother during service of the University, shall be allotted quarter of his/her entitled category on priority, subject to availability.

H.A.R. 4 PROVISIONS REGARDING RENT

1- Normally rent shall be charged as follows from the employees of the university.

i.(a) Flat rent or 10% of the pay whichever is less for full quarter of any category.

(b.) 50% or 33,3% or 25% of the flat rent of the full quarter in case the residences allotted in sharing to two, three or four employees.

ii- All buildings occupied by others such as contractors, shop keepers, Bank and Post Office, rent shall be charged as determined by the Vice-Chancellor from time to time. These provisions shall not apply in case of buildings/residences under occupation without valid allotment orders.

- 2- The rent shall be realized by the Sectional Heads while preparing the pay bills of the Officer/employee and copy of the scroll shall be sent to Estate Office for entry in records.
- 3- The official to whom residence has been allotted shall be personally liable for payment of the rent there of and for any damage beyond fair wear and tear caused there to until the residence along with the out houses, if there by any, has been vacated and full vacant possession there of has been handed over to the Estate Department together with vacation form duly filled in with fittings and fixtures intact as per inventory of the house. Any willful loss or damage shall be recoverable from him.
- 4- If the officer or department to which a residence has been allotted is neither a permanent nor temporary servant of the University, the officer or the department as the case may be shall execute a surety bond on prescribed form with a surety who shall be an employee of the G.B. Pant University or a guarantee by a nationalized bank for due payment of rent and other charges due from him in respect of such residences and services.

H.A.R. 5 OCCUPATION AND VACATION OF RESIDENCE

- 1- Allotted residence shall be occupied with in seven days from the issue of the allotment order A copy of the allotment order shall also be sent to Head of Department/Sectional Head for delivery.
- 2- In case, the employee is unable to occupy the quarter within seven days on account of. valid reasons he/she may apply for extension of time for a further period not exceeding fifteen days. However the rent of the allotted house shall be payable by the allottee after seven days from the date of issue of allotment order in addition to the rent of occupied house provided the extension is granted. Written request for such extension should be sent to the secretary House Allotment Committee.
- 3- The old house shall be vacated normally by the allottee simultaneously on occupation of the new house. However, a shifting period up to a maximum of three calendar days may be availed. During this period the allottee may retain both the house simultaneously. If the allottee does not vacate the old house within three calendar days on occupation of the new house, the old house shall be treated to be under un-authorized occupation and rent will be charged at the rate mentioned under house allotment rule no. 13 for both the houses.

This will be without prejudice to any other action that may be taken against the allottee.

If any employee is allotted a house and is unable to occupy it within the period as specified in 2 above on justified grounds such as illness. absence due to university work etc. the house in question may be allotted to the next person in seniority list but the seniority of employee concerned will be maintained.

H.A.R. 6 CHANGE OF RESIDENCES

Normally one change in the same category of house shall be allowed on payment of 10% of the basic pay according to seniority. The amount shall be deposited in the office of the Comptroller/Deputy Director Works & Plants (General) by the employee. The application for change of residence shall be entertained and registered in the Estate Section after the deposit of the money. The deposit of money shall be accepted up to the date mentioned by the junior Engineer (Estate/Foreman (Estate) of vacation on vacation report of the specific quarter.

The applicant may mention not more than three choices of quarters at one time in order of preference in his/her application for registration.

The allotment shall be done in order of the preference (S) of the quarters given by the applicant as and when they fall vacant. In case, the applicant refuses to occupy the quarter of his/her choice after allotment the money deposited by him/her shall be forfeited.

In case, an employee gets a quarter of his/her choice on 10% payment basis and after occupying it, leaves the university on authorized leave and vacates the residence and on return again wants a house of his/her choice, he/she will have to deposit 10% for registration of his/her name in the Estate Section again.

No mutual change shall be allowed to any allottee. However, in case of genuine hardship, mutual change can be considered by the House Allotment Committee and decision be taken on the merit of the case.

If a person is appointed in a higher scale on regular basis while continuing in the university Services he/she may be permitted to change residence on 10% payment basis once after each all such advancements, in his own category. However his/her seniority for the purpose will be counted only from the date of appointment in higher scale.

A person relieved from Warden-ship shall be given one choice of house without depositing 10%. If a house of his/her category and if a house of his/her choice is not available at the time of his/her relief from Warden-ship the claim of warden will be preferred over others who have deposited 10% If more than one warden opts for the same house on this basis the seniority will be decided on the basis of date of relieve from the Warden-ship. This facility will be available only up to a period of two years from the date of relief from Warden-ship.

(The following clause is added for wardens as per decision taken in the meeting of Dean/Directors held on 7-4-95 and 1-2-97).

“It was decided that those who were living in half quarter before joining as warden they will continue to get a full quarter after successful completion of the warden-ship but will not have choice of quarter and those who were living in full quarter before joining as warden will continue to have one choice of house”.

This clause shall be applicable on warden (s) those who are appointed as warden after 7-4-95 and all those who were already wardens before the decision of the Deans/Directors committee held on 7-4-95 will be entitled for the facilities with respect of choice of the house at the time of their appointment as warden(s).

H.A.R. 7 MAINTENANCE OF RESIDENCES

The occupant shall be responsible for any loss or damage (other than the routine wear and tear or caused by circumstances beyond his control) in any part or whole of the building or in any fitting and fixture (including all sanitary, civil and electrical fittings). No occupant shall tamper with the electric and water connection or other fixtures. Disciplinary action may be taken against him/her for failure to observe this and the cost of repairs/replacement shall be recovered from him/her.

No allottee shall alter or add any permanent structure brick works etc, in a residence occupied by him/her. He/She will be liable to pay the cost of restoration of the building and may be awarded other punishment.

H.A.R. 8 SUBLETTING OF RESIDENCE AND NOT MAINTAINING HARMONIOUS RELATTONS WITH NEIGHBOURS.

- 1- No employee shall sublet the whole or part of his/her residence or any of his/her out house/garage etc. For non compliance of these rules he/she will be liable for disciplinary action besides forfeiture of residential facility.
- 2- Allotment of a residence may be cancelled if the allottee fails to maintain harmonious relations with neighbours. Where the allotment of a residence is cancelled for conduct prejudicial to the maintenance of harmonious relations with neighbours the officer may, at the discretion of the Estate Officer, be allotted another residence of their same type at any other place after giving an assurance in writing not to repeat such conduct in future.
- 3- If an allottee goes on leave not exceeding 4 months and leaves the residence to the care of a person, it shall not be deemed to be subletting.
- 4- If an allottee sublets a residence allotted of him/her or any portion there of or any of the out houses garage or apartment there to in contravention of these rules, without prejudice to any other action that may be taken against him/her, the allotment of the house may be cancelled forth with, enhanced rent may be charged from him/her under F.R.45-a or double the market rent to be determined by the Estate Officer whichever is more. The question of rent to be recovered and the periods for which the same may be recovered in each case shall be decided by the Estate Officer on merits.
- 5- When action to cancel the allotment is taken on account of unauthorized sub-letting of the premises by the allottee, a period of 30 days shall be allowed to the allottee, and any other person residing along with him/her therein to vacate the premises. The allotment will be canceled with effect from the date of vacation of the premises or expiry of the period of 30 day from the date of orders of cancellation of the allotment, whichever is earlier.

H.A.R. 9 RETENTION OF RESIDENCES

The employee shall be allowed a further leave license to occupy the residence as a special case strictly in accordance with the following table as described in column No.2 and 3, whose rent would be required to be paid to the university in advance for each month for obtaining such leave and license. Beyond this period of license, unless specifically the license is further extended by the Vice-Chancellor, his license shall automatically stand revoked without any notice in this respect. Any person retaining the house beyond the said license period as allowed against events in column no. 2 would be deemed to a trespasser and an un-authorized occupant liable not only for his immediate ejection from the premises under his unauthorized occupancy but without prejudice to any legal or departmental action to be taken against him, would also be liable to pay to the university Comptroller the damages for his such use & occupancy at the rates as mentioned against the period of the such un-authorized occupancy as in column no. 4 of the following table.

Sl	Events	period of further license at normal monthly rent or the monthly rent as prescribed in this column	Rate of occupancy charges per months as damage in case of un-authorized occupancy beyond the license period.	
1	2	3	4	5
1	Dismissal termination of services. Absconding from duty or cancellation of allotment under HAR-12	One month at normal rent	first two months--- 8 times market rent Next two months –16 times the market rent. beyond four months----32 times the market rent	Revised by B.O.M. in its 188 meeting held on 10.4.2003
2	Retirement/ Resignation	1. Three months at normal rent, next three month double rent after that panel rent may be permitted for rest of academic session at double of flat rent provided his wards (sons and daughters) are studying in local school/college 2. Three months at normal rent may be permitted for rest of academic session at double of flat rent provided his wards (sons and daughters) are studying in local school/college	first two months----8 times market rent Next two months –16 times the market rent. beyond four months----32 times the market rent	225 th meeting of BOM dated 18.6.15

3	Death of an allottee	1-Four months or balance period of academic session whichever is more at normal rent. 2- Up to the employment of the ward of deceased employee & to provide accommodation of his/her entitled category at normal rent being recovered from the deceased. Note :- In case possession of allotted quarter of entitled category is refused by the incumbent the above relaxation shown in sub para-2 will not be allowed and the penal rent at the rates shown in column-4 will be charged.	first two months---8 times market rent Next two months –16 times the market rent. beyond four months----32 times the market rent	Revised vide 118 th meeting of B.O.M. dated 23-7-88
4	Reversion to parent deptt. of deputations or transfer to out station campus of university	balance period of academic session or two months which ever is more	first two months---8 times market rent Next two months –16 times the market rent. beyond four months----32 times the market rent	
5	Deputations/lien/Extra Ordinary leave in the campus	For one year leave (First three month normal rent, next nine month on market rent) after that the panel rent as per column-4.	first two months---8 times market rent Next two months –16 times the market rent. beyond four months----32 times the market rent	Revised by 216 th meeting of BOM dated 26.3.12 & Estate/3136 , dt 18-3-13
6-	Study leave/training	For one year normal rent. After that affidavit submit for sanctioned leave period to stay his/her family in the campus. Ignore the above the panel rent as per column-4.	first two months---8 times market rent Next two months –16 times the market rent. beyond four months----32 times the market rent	Order no. Estate/5170 , dated 17.6.15.

Note:- For the purpose of the above table

- 1- Monthly normal rent means the flat rate rent of the quarter.
- 2- Monthly market rent means four times the flat rate rent of the quarter.
- 3- The family shall comprise as defined under clause general 6(f).
- 4- In case of dismissal/termination of series or absconding from duty, person holding any residence would be liable for immediate ejection as in that event the license would stand automatically revoked without any notice in this respect and would also be liable to pay damagers at the rates mentioned in the above table irrespective of any appeal or case pending before chancellor/Board of management or any court of low unless there is any stay granted in this behalf by any competent authority or court.(Revised w.e.f. 1-1-1984)

H.A.R. 10.

The Secretary, House Allotment Committee and the Asstt. Director Works & Plants (Estate) shall take care of University by Estate affairs and shall be the authorized officers for allotting canceling the allotment/ licenses/orders eviction of unauthorized employees/licensee/leasee and for other management of university Estate relating to and arising out as a result of litigation which shall be done by them as per rules and legal procedures under the overall control of the Director, works & Plants who shall be responsible for the proper use, care and maintenance of the University properly and for the strict enforcement of these rules and after obtaining the administrative approval of the Vice-Chancellor.

H.A.R. 11

The House Allotment Committee may change/modify/relax these rules from time to time for reasons to be recorded after obtaining the Vice-Chancellor approval).

H.A.R. 12

The Vice-Chancellor shall be the sole authority and his decisions shall be final in all types of disputes. The Vice-Chancellor shall be authorized to cancel the allotment order of any quarter without assigning any reason, whatsoever, and can acquire forcible eviction through University Chief Security Officer/Security officer or eviction through the court of law through the Estate Officer or Asstt. Director Works & Plants (Estate) in case of non-compliance of his orders directives to vacate the house by the person concerned.

H.A.R. 13- OVER STAY IN RESIDENCE AFTER CANCELLATION OF ALLOTMENT ORDER

Where after an allotment has been cancelled or is deemed to be cancelled under any of the provisions contained in these rules, the residence remains or has remained in occupation of the officer to whom it was allotted or of any person claiming through him/her such officer without prejudice to any other action that may be taken earlier against him/her shall be liable to pay damages for use and occupation of the residence, services, furniture's and garden charges, as may be determined by the Vice-chancellor from time to time.

The following steps may be taken serially or serviceably as deemed proper provided that para above shall in variably apply.

- (a) The electric and water supply to the house be disconnected by the competent authority of the University.
- (b) Departmental action to be taken against him/her for disobedience of orders.
- (c) The Estate Officer shall get the premises vacated using such force as may be necessary.

(Revised w.e.f. 1-1-84)

H.A.R. 14 RELAXATION OF RULES

The Vice-chancellor may, for reasons to be recorded in writing relax all or any of the provisions of these rules in case of any of the Officers/.employees or occupants of residents of any type of residence.

H.A.R. 15.

The Vice-Chancellor may delegate any or all of the powers under these rules to any officer under his control subject to such conditions as he may deem fit to impose.

पत्रांक इस्टेट/2639, दिनांक 7.8.12

प्रबन्ध परिषद की 216 वीं बैठक दिनांक 26.03.2012 में पारित संकल्प संख्या 216.12 के अनुपालन में सक्षम अधिकारी द्वारा पंतनगर के आवास आबंटन सम्बन्धी नियमों में संशोधन किये जाने की स्वीकृति प्रदान की गयी है जो कि निम्न प्रकार हैं :-

(अ) वर्तमान स्वीकृत नियमों में संशोधन

आवास आबंटन नियम संख्या	प्रबन्ध परिषद द्वारा स्वीकृत संशोधन		
2.	छठे वेतन आयोग एवं विश्वविद्यालय अनुदान आयोग की संस्तुति के अनुसार पुनरीक्षित नये वेतनमानों में ग्रेड वेतन के आधार पर निम्नानुसार आवास आबंटन हेतु श्रेणी का निर्धारण किया जायेगा।		
	क्र.सं.	आवास की श्रेणी	ग्रेड वेतन
	1.	श्रेणी पाँच (एक कक्षीय)	1300, 1400, 1650, 1800
	2.	श्रेणी चार (दो कक्षीय)	1900, 2000, 2400, 2800
	3.	श्रेणी तीन(तीन कक्षीय)	4200, 4600 एवं 4800
	4.	श्रेणी दो(चार कक्षीय)	5400, 6000, 7000, 7600, 8700, 8900 एवं 9000
	5.	श्रेणी एक (पाँच कक्षीय)	10000, 12000 के प्राध्यापक/अधिष्ठाता/निदेशक तथा वित्त नियंत्रक एवं शासन से प्रतिनियुक्ति पर आने वाले प्रथम श्रेणी के अधिकारी नोट : पूर्व व्यवस्था के अनुसार आबंटित किये जा चुके आवासों की स्थिति यथावत् रहेगी
3.16	पिता/माता की सेवानिवृत्ति के पश्चात् उनके पुत्र/अविवाहित पुत्री दोनों में से किसी एक को ही आवास की सुविधा विश्वविद्यालय में नियुक्ति उपरांत अनुमन्य करायी जायेगी।		
5.3	यदि किसी कर्मचारी को आवास आबंटित किया जाता है तथा उसमें कोई टूट फूट है तो सामान्य स्तर के मरम्मत कार्य एक माह में निदेशक निर्माण एवं संयंत्र विभाग द्वारा कराया जायेगा। जिससे आबंटी उसमें रह सके इसके बाद पूर्व में आबंटित आवास का कब्जा परिसम्पत्ति कार्यालय को एक माह के अन्दर देना होगा अन्यथा निम्न दरों के अनुसार आबंटित आवास का किराया लिया जायेगा।		
	<ol style="list-style-type: none"> 1. प्रथम एक माह – दोनो आवास का किराया सामान्य दरों पर 2. अगले दो माह – सामान्य किराये का 8 गुना 3. अगले दो माह – सामान्य किराये का 16 गुना 4. तत्पश्चात् – सामान्य किराये का 32 गुना 		

(ब) अतिरिक्त प्रस्तावित किये गये आवास आबंटन नियम सम्मिलित किये जाने की स्वीकृति प्रदान की गयी :

नियम संख्या	प्रस्तावित नियम
16	जिन कर्मचारियों के लिये विभागाध्यक्षों द्वारा विभागीय आवास आबंटित किये जाने की माँग की जायेगी उन्हें संबंधित कर्मचारियों के लिये अधिकृत श्रेणी से एक श्रेणी नीचे का आवास विभागीय आधार पर आबंटित किया जाये। पूर्व में इस प्रकार का कोई नियम नहीं है।
16.1	विश्वविद्यालय में श्रेणी दो के आधे-2 आवास जो रिक्त है को एस.आर.एफ./जे.आर.एफ./टीचिंग पर्सनल एवं समकक्ष के नियुक्ति पत्र पर छःमाह के लिये आवास आबंटित किये जा सकते हैं तथा विश्वविद्यालय को आवासों की आवश्यकता होने पर 15 दिन के नोटिस पर उन्हें आवास रिक्त करने हेतु कहा जा सकता है। उक्त आवासों का आबंटन टीचिंग पर्सनल को विभागाध्यक्ष वास्ते आबंटि को दिया जायेगा तथा एस.आर.एफ./जे.आर.एफ. को परियोजना अधिकारी वास्ते आबंटि को दिया जायेगा। इस प्रकार आबंटित आवासों का किराया,जल शुल्क एवं विद्युत शुल्क आदि की जिम्मेदारी विभागाध्यक्ष/परियोजना अधिकारी की होगी।
17.	वर्तमान में आवासों की कमी है तथा कर्मचारियों की आवास आबंटन हेतु प्रतीक्षा सूची बहुत लम्बी है अतः इस परिस्थिति में वर्तमान में दुकानदारों एवं ठेकेदारों को आवास उपलब्ध कराया जाना सम्भव नहीं है।
17.1	आबंटि को आवास आबंटित होने पर मरम्मत का कार्य जैसे जाली, दरवाजे, ग्रील,खिडकी के ग्लास एवं बिजली, जल आदि की मरम्मत का कार्य निदेशक निर्माण एवं संयंत्र विभाग द्वारा अपने स्तर से एक माह में पूर्ण कराना होगा। इसके अतिरिक्त छत एवं फर्श की मरम्मत का कार्य जो कि फिलहाल रहने योग्य है, आवास में प्रवेश होने के पश्चात् भी पूर्ण कराया जा सकता है।
17.2	यदि आबंटि द्वारा पूर्व में आबंटित आवास का रिक्त करते समय आवास में कोई टूट फूट पायी जाती है तो संबंधित विभाग के अवर अभियन्ता द्वारा टूट फूट की वसूली हेतु परिसम्पत्ति कार्यालय को अवगत करायेंगे। परिसम्पत्ति कार्यालय का दायित्व होगा कि वह आबंटि के वेतन आहरण श्रोत को अवगत करायेंगे कि आवास आबंटि द्वारा आवास आवास में टूट फूट की कितनी धनराशि वसूल की जानी है। यदि आवास में आबंटि द्वारा अधिक टूट फूट की जाती है तो परिसम्पत्ति विभाग द्वारा आवास का कब्जा जब तक नहीं लिया जायेगा जब तक कि आबंटि द्वारा आवास पूर्ण रूप से रहने योग्य नहीं किया जाता है। पूर्व में इस प्रकार का कोई नियम नहीं है।
18.	जन मिलन केन्द्र को परिसर/वाहय व्यक्ति को वार्षिक ठेके पर देने हेतु कार्यवाही की जाये जिससे कि जन मिलन का सही प्रकार से रखरखाव हो सकेगा।
18.2	विश्वविद्यालय परिसर में भवन एवं अन्य निर्माण कार्य हेतु ठेकेदारों को निर्माण स्थल के नजदीक एक अस्थाई जगह मजदूरों के रहने एवं सामान भंडारण हेतु परिसम्पत्ति विभाग द्वारा उचित जगह पर आबंटित की जाती है जो कि निर्माण कार्य पूर्ण होने पर रिक्त करनी होती है। ठेकेदार के अन्तिम बिल का भुगतान उपरोक्त अस्थाई जगह को रिक्त करने पर ही किया जायेगा। ऐसे अस्थाई आबंटित जगह को शीघ्र ही रिक्त कराकर उसको समतल किया जाये जिससे कि विश्वविद्यालय की सुन्दरता बनी रहे।
20.	पूर्व में मूल वेतन का 10 प्रतिशत पसंदगी के आवास हेतु लगाया जाता है एवं मूल वेतन का 20 प्रतिशत अपनी वरिष्ठता पुनः स्थापित करने हेतु लगाया जाता है पूर्व में वेतन के 10 प्रतिशत , 20 प्रतिशत एवं वरिष्ठता के आधार पर होने वाले आबंटन के सम्बन्ध में छठे वेतन आयोग की संस्तुतियाँ लागू होने के उपरान्त वेतन +ग्रेड पे का 10 प्रतिशत पसंद के आवास हेतु जमा किया जाता है उस आवास को वेतन + ग्रेड पे का 20 प्रतिशत धन वरिष्ठता पुनः स्थापित करने हेतु जमा करने वाले कर्मियों को नहीं दिया जायेगा।
20.1	पूर्व में पसंद के आवास हेतु 10 प्रतिशत एवं अपनी वरिष्ठता पुनः स्थापित करने हेतु 20 प्रतिशत मूल वेतन का जमा किया जाता है। आबंटित आवास के स्थान पर अपनी पसन्द के आवास हेतु पूर्व में वेतन के 10 प्रतिशत 20 प्रतिशत का निर्धारण छठे वेतन आयोग की संस्तुतियाँ लागू होने के उपरान्त पे+ग्रेड पे पर ही जमा किया जायेगा।
20.2	मृतक आश्रित के रूप में नियोजित कर्मचारियों को आवास आबंटन होने के एक वर्ष बाद 10 प्रतिशत के आधार पर आवास परिवर्तन किये जाने की सुविधा प्रदान की जा सकती है।

22.	वरिष्ठ शोध अधिकारी/सह प्राध्यापक जो कि सीधी भर्ती /पदोन्नति पर वेतनमान 37,400-67,000 (ग्रेड पे 9,000/-) में नियुक्त हुये उन्हें तथा वर्तमान वरिष्ठता सूची श्रेणी दो से दो आवास आबंटन के पश्चात् एक आवास सह प्राध्यापक /वरिष्ठ शोध अधिकारी को उनकी वरिष्ठता सूची के आधार पर श्रेणी दो के आवास को आबंटित किया जायेगा।
23.	असाधारण अवकाश /प्रतिनियुक्ति पर जाने वाले शिक्षकों /कर्मचारियों को आबंटित आवास का एक वर्ष के लिये जिसमें तीन माह तक सामान्य किराये पर एवं शेष नो माह बाजार दर पर तथा तदुपरान्त पैनल रेंट पर आबंटित आवास में रहने हेतु स्वीकृति प्रदान किया जाना।
23.2	मुख्य बिक्रय केन्द्र पर शौचालय/सुलभ शौचालय को वाह्य इकाई को दिये जाने की स्वीकृति प्रदान की गई तथा यह भी निर्णय लिया गया कि वाह्य इकाई संचालकों को विश्वविद्यालय परिसर में आवास आबंटन नहीं किया जायेगा।