

Important/Most Urgent

OFFICE OF THE REGISTRAR

No. R/EXAM/II-2016-17/ 462

Dated: 24.04.2017

ALL Heads of Departments

Tentative Final Examination schedule for II Semester 2016-17 in respect of all undergraduate and post-graduate student has been uploaded on Registrar's office Web Portal <http://www.gbpuat-regi.in> and University web site <http://www.gbpuat.ac.in>. In this context, it is requested that following may kindly be checked:

1. That all the courses offered by the department in II Semester 2016-17 have been listed in the schedule and that no course is left to be included.
2. That course title, course number, course credits and number of students shown in the Tentative Final Examination Schedule are correct.
3. That in Case any course has not been included or the course does not have requirement of Tentative Final examination, the same may be indicated.
4. That in case of cross listed courses, if examination is scheduled at different dates and timings, the same may be communicated for necessary action.
5. That in case the faculty member, who is presently not in service and has been assigned examination duty, the same may be informed with a substitute arrangement.

It may be noted that the change in the dates of examinations are allowed on the following grounds only:

1. Where there is a clash in the date/time of the examination
2. Course left to be included in the schedule or any course not offered but has been included.
3. Any clash arising out of wrong reporting of course number/ title and not mentioning of correct number of students or group of students.

It is clarified that changes in the schedule are entertained only when the request is recommended as per regulation by the concerned instructor, Head of the Department and Dean of the College Concerned

The request for change on any other ground may be discouraged.


Dy-Registrar

CC

1. All Deans and University Librarian, The Tentative Final Examination Schedule for II Semester 2016-2017 with the request that they may get a copy printed for their use.
2. All Notice boards Colleges/Hostels for information of students. Students are advised to go through the schedule at Registrar's Office Web Portal <http://www.gbpuat-regi.in> or <http://www.gbpuat.ac.in>. and intimate if there is any Clash or any course left to be included or any course listed more than once through concerned Instructor(s)

If any Change/Correction is required, kindly inform through proper channel by 30.04.2017 positively.