

## INVITATION FOR QUOTATION

TEQIP-II/2016/UK2G01/Shopping/131

23-Nov-2016

To,

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### **Sub: Invitation for Quotations for supply of Goods**

Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I.

<b>Sr. No</b>	<b>Brief Description</b>	<b>Quantity</b>	<b>Delivery Period(In days)</b>	<b>Place of Delivery</b>	<b>Installation Requirement (if any)</b>
1	Dynamic Balancing Machine	1	60	Dean College of Technology G B Pant University of Ag & Technology, Pantnagar	NIL

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme [TEQIP]-Phase II** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.
3. **Qualification Criteria** : The bidder / supplier should have
  - 3.1 A minimum of 3 years' experience of supplying similar items.
  - 3.2 Not been blacklisted by any Govt. Institution/Organization.
4. **Quotation**
  - 4.1 The contract shall be for the full quantity as described above.
  - 4.2 Corrections, if any, shall be made by crossing out, initialing, dating and re-writing.
  - 4.3 All duties and other levies payable by the supplier under the contract shall be included in the unit price.
  - 4.4 Applicable taxes shall be quoted separately for all items.

- 4.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
  - 4.6 The Prices should be quoted in Indian Rupees only.
  - 4.7 Custom duty exemption certificate may be provided if demanded by the firm.
5. Each bidder/supplier shall submit only one quotation.
  6. Quotation shall remain valid for a period not less than **55** days after the last date of quotation submission.
  7. **The quotation should include the following information**
    - 7.1 The copies of original documents defining the constitution or legal status, place of registration and principle place of business of the company or firm or partnership, etc. in India.
    - 7.2 An affidavit for not been black listed by any Govt. Institution/Organization.
    - 7.3 Authorization Certificate from the OEM/Principal (if the bidder / supplier is not an OEM) assuring full guarantee and warranty obligations during the liability period, for the goods offered.
    - 7.4 The list of clients duly supported by copies of Purchase Orders, Installation and performance reports signed by the purchasers/users.
    - 7.5 Details of service/support centers located in India.
  8. **Evaluation of Quotations** : The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which
    - 8.1 are properly signed ; and
    - 8.2 Confirm to the terms and conditions, and specifications.
  9. The Quotations would be evaluated for all items together.
  10. **Award of contract:** The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
    - 10.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
    - 10.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
  11. Payment shall be made in Indian Rupees as follows:

**Satisfactory Delivery, Installation and Acceptance - 100% of total cost**
  12. All supplied items are under warranty of **36** months from the date of successful acceptance of items.
  13. You are requested to provide your offer latest by **15:00** hours on **12-12-2016**.

14. Detailed specifications of the items are at Annexure I.

15. Training Clause (if any) **onsite training free of cost**

16. Testing/Installation Clause (if any) **Satisfactory Installation and demonstration.**

17. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.

18. Sealed quotation to be submitted/ delivered at the address mentioned below and clearly written on the top of the envelope "Quotations under TEQIP-II" :

**Dean  
College of Technology,  
G.B. Pant University of Agriculture & Technology,  
Pantnagar – 263 145 (Uttarakhand)**

19. We look forward to receiving your quotation and thank you for your interest in this project.

(Authorized Signatory)  
Nodal Officer (Procurement)  
TEQIP-II, College of Technology  
GBPUAT, Pantnagar

**Annexure I**

<b>Sr. No</b>	<b>Item Name</b>	<b>Specifications</b>
1	Dynamic Balancing Machine	load capacity – upto 100 kg Distance between journal – applicable for rotor length upto 1000 mm Maximum diameter of rotor – 700 mm Balancing speed – 200 to 1000 RPM Maximum unbalance measurable – 3 kg Minimum unbalance measurable – 0.5 g or better

**FORMAT FOR QUOTATION SUBMISSION**  
(In letterhead of the supplier with seal)

Date: \_\_\_\_\_

To:

**Dean**  
**College of Technology**  
**G.B. Pant University of Agriculture & Technology**  
**Pantnagar - 263145 (Uttarakhand)**

S. No.	Description of Item (Full specifications including Manufacturer, Country of Origin and Model No.)	Quoted Unit rate in Rs. (Including Ex Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/guaranty commitments) [FOR, Pantnagar]	No. of Units	Total Price (A)	*Sales Tax and other Taxes Payable		Gross Total Cost (A + B)
					In %	in Figure (B)	

*\*mandatory to be mentioned*

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. \_\_\_\_\_ (Amount in figures) (Rupees \_\_\_\_\_ amount in words) within the period specified in the Invitation for Quotations.

We confirm that the normal commercial warranty/ guarantee of .....**months** shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name : \_\_\_\_\_  
Address : \_\_\_\_\_  
Contact No : \_\_\_\_\_  
Seal : \_\_\_\_\_