

# **GUIDELINES FOR PREPARATION AND SUBMISSION OF THESIS**



**COLLEGE OF POST GRADUATE STUDIES**  
**G.B. Pant University of Agriculture & Technology**  
**Pantnagar- 263 145**  
**Distt.: U.S. Nagar (Uttarakhand) India**

**April, 2021**

## **GUIDELINES FOR PREPARATION AND SUBMISSION OF THESIS**

In supersession of its previous guidelines for the preparation and submission of thesis, the following updated revised guidelines should be followed.

### **Importance of Thesis**

The thesis is the most important document submitted by the Master's & Doctoral students as a partial fulfillment for the Post Graduate degree. The systematic presentation of entire research related work carried out during the post graduate degree programme along with the need of the time, its importance to all concerned stakeholders, methodology(ies) adopted, findings, and their comparison with the earlier work in related area as discussion in the form of document herein mentioned as "Thesis". The presentation of the work in a well mannered way not only depicts writing skills of the author but also demonstrates the knowledge gained, outcomes of the performed research and capability to discuss and to draw inferences under the guidance of an Advisor and other Advisory Committee members of this esteemed University throughout the course of study.

The students should adhere to the following guidelines while preparation of the thesis:

### **1. Paper and Typing**

The following should be ensured while typing of the thesis:

Paper to be used	:	White Bond Paper
Paper size	:	A4 size (8.27" × 11.69" inches)
Margin	:	Right side - 0.8 inches Left side - 1.4 inches Top - 1.2 inches Bottom - 1 inch
Font	:	Times New Roman
Font size	:	12 points
Spacing	:	1.5 between lines
Printing	:	Both sides of the sheet (One copy on laser printer and photostat copies in required number)

Thesis being a very important and permanent document which is referred worldwide by the scientific community the students should be cautious and precautions should be taken to avoid the typing errors. Spell checker shall be used for corrections prior to final printing. In case of minor error in typing, if left any even after use of spell check, may be corrected using black India ink but cutting in thesis is not permitted. The sheet(s) having more serious errors or more than 04 errors will have to be retyped. As of total, not more than 10 corrections in the entire thesis would be permitted. No word should remain incomplete and be carried over to the next page.

## **2. Illustrations and Photographs**

The illustrations and photographs should be depicted in the thesis text at the relevant places.

## **3. Structure of the Thesis**

### **3.1 Title Page**

In the title page (beneath the top cover carrying the title) the following details should be mentioned:

- (a) The title of the thesis near the top and centered
- (b) The following should be typed below the title:

**Thesis  
Submitted to the**



**G. B. Pant University of Agriculture & Technology  
Pantnagar - 263 145, Uttarakhand, India**

- (c) Still below, the following should be given:-

By  
(Name of the student)  
ID No.:

(d) Below this, the following should be typed

IN PARTIAL FULFILLMENT OF THE REQUIREMENTS  
FOR THE DEGREE OF

.....  
(mention approved degree title)

(e) At the bottom, the month and year of submission of the thesis should be given.

**October, 2020**

All the above should be properly centered and spaced (**Annexure 1**). The relevant degree title viz., Master of Technology, Master of Science, Master of Science Agriculture, Master of Fisheries Science, Master of Veterinary Science, Doctor of Philosophy etc. along with major (in parenthesis just below the degree) be mentioned.

### **3.2 Acknowledgement**

The acknowledgement is the section which provides an opportunity to recognize the efforts, contributions, support and help of all concerned during the period of study. However, acknowledgement should be short and crisp. The financial assistance received by the student from the University or any of the financial institute/agency should mandatorily be duly acknowledged.

The acknowledgement, signed with date and place by the student (as illustrated below), **should be next to the title sheet.**

Place : Pantnagar

Signature with date  
(Name of student)  
Author / Authoress

### **3.3 Certificates**

Two certificates (one each from advisor and advisory committee) on separate sheets are part of the thesis. The specimen of each certificate is given in following pages:

## CERTIFICATE - I

This is to certify that the thesis entitled .....

.....

(title of the thesis)

submitted in partial fulfillment of the requirements for the degree of ..... with major in .....

(degree)

(discipline)

of the College of Post Graduate Studies, G. B. Pant University of Agriculture & Technology, Pantnagar, is a record of bonafide research carried out by Mr./Ms .....

.....

(name of student)

under my supervision and no part of the thesis has been submitted for any other degree or diploma.

The assistance and help received during the course of this investigation have been acknowledged.

Pantnagar  
Month, Year

Signature  
  
(Name)  
Chairman  
Advisory Committee

## CERTIFICATE - II

We, the undersigned, members of Advisory Committee of  
Mr./Ms. .... ID. No. ....  
(name of the student)

a candidate for the degree of .....  
(degree)

with major in .....  
(discipline)

agree that the thesis entitled .....  
.....  
(title of the thesis)

may be submitted in partial fulfillment of the requirements for the  
degree.

Signature  
(Name)  
**Chairman**

Signature  
(Name)  
**Member**

Signature  
(Name)  
**Member**

Signature  
(Name)  
**Member**

Signature  
(Name)

**Head of the Department**  
(Ex - Officio Member)  
(in case of Ph.D.)

### 3.4 Table of Contents

The chapter headings and also the sub-titles, if any, with appropriate page references should be part of the thesis as "Table of Contents" in tabular form. It will be placed next to the certificate sheets (Certificate- I and Certificate- II). This should be followed as applicable by:

- (a) List of Tables
- (b) List of Figures
- (c) List of Plates
- (d) List of abbreviations/Symbols

Format for (a), (b) and (c) is:

Table/Figure/Plate No.	Title	Page

and for (d)

Abbreviation	Extended/ full form

### 3.5 Thesis chapters

The thesis should consist of the following chapters:

1. Introduction
2. Review of Literature
3. Materials and Methods
4. Results and Discussion
5. Summary and Conclusions

Literature Cited

Appendices

A brief statement giving the *Curriculum Vitae* of the student in a prescribed format (**Annexure II**)

Abstract in English and Hindi

Each of the above main chapters can have sub-titles. However, all chapter-headings and sub-headings be listed, wherever necessary, in the table of contents and appropriate page references be given. This should be followed by the list of illustrations and tables along.

The permanent page number be mentioned in the right hand corner of the page at the time of rough thesis submission. However, in the hard bound copies the respective pages, if any, be replaced if the corrections are in excess than that of allowed.

### 3.6 Format for the Chapter style

The following format for all the chapters and its contents be strictly followed:

- Chapter title - ALL CAPITALS
- Heading of the Section - Title case
- Heading of the subsection - Sentence case

Example of the above is as follow:

4	RESULTS AND DISCUSSION	50-53
4.1	General	50
4.2	Sunny Day Scenario	42
4.2.1	Results of Unsteady Flow Simulation for Hypothetical Dam breach for case I	52
4.2.1.1	Dam Break Statistics for Case I	53

Numbering for sub-headings as far as possible may be restricted to 4 places (e.g. 4.2.1.1).

### 4. Literature Cited

The standard style should be used for quoted references to mention in the chapter "Literature Cited".

The references should be arranged strictly alphabetically. The items of information of different types of publications should be given as per the recommended style as below:

**A. Journal Article:** Name(s) of author(s). Year of publication of the article. Title of the article. Name of the journal (*in italics*), Volume No. (issue No.): page(s). The name of the journal should be abbreviated according to International Standards Organization rules.



Example:

**Fatima, T., Maqbool, K. and Hussain, Z. 2018.** Potential health benefits of fenugreek. *J. Med. Plants. Stud.*, 6(2): 166-169.

**B. Simple Book:** Name(s) of author(s). Year of publication. Title of the book. Volume No. (in case of multivolume book), Edition No. (if it is later than I edition). Publisher's name, Place of Publication. Pagination (when a particular page of the book is cited then 'p' should be mentioned before page number cited; 'p' following the page number means total number of pages contained in the document).

Example:

**Nadarajan, N., Manivannan, N. and Gunasekaran, M. 2016.** Quantitative genetics and Biometrical Techniques in Plant breeding. Kalyani Publishers, Ludhiana, India. 324 p.

**C. Contribution to Composite Book:** Name(s) of author(s). Year of publication. Title of contribution. Connecting word 'In': and the following items of the host document: Name(s) of authors. Title of book. Volume No. (in case of multivolume book), Edition No. (if it is later than I edition). Publisher's Name, Place of publication. Pagination ('pp' should be used before writing plural pages).

Example :

**Vadamalai, G., Kong, Lih Ling and Iftikhar, Y. 2020.** Plant genetics and physiology in disease prognosis. *In: 'Ul Haq Imran and Ijaz Siddra (Eds.) Plant Disease Management Strategies for Sustainable Agriculture through Traditional and Modern Approaches'*. Springer Nature, Switzerland. pp 15-26.

**D. Contribution to Conference/Workshop/Symposium/ Seminar Proceeding:** Name(s) of author(s). Year of publication. Title of contribution. Connecting word 'In': and the following items of information of the host document: Name of the Conference, Place and Date of the Conference etc. Title of the publication. Name(s) of editor(s). Place of publication, Publisher's name. Pagination. (as indicated in C.)

Example:

**Prasad, Jyothi**, Swai, A. and Prasad, H. J. S. 2019. Dam breach analysis- A case study of Haripura Dam of Uttarakhand. 'In: *International Humboldt Kolleg on Climate, Water and Environment (LIMIT-2019)*' at Nainital (ATI), during. September 25-27. pp. 93-94.

**F. Thesis:** Name of author. Year of submission. Title of the thesis. The word Thesis, Name of the degree. Name of the University, Place, Pagination. (as indicated in B.)

Example:

Ankit Kumar. 2020. Evaluation of finger millet [*Eleusine coracana* (L.) Gaertn.] germplasm collected from Uttarakhand hills for morphological descriptors and drought tolerance. Thesis, Doctor of Philosophy, G. B. Pant University of Agriculture & Technology, Pantnagar, Uttarakhand, India. 188 p.

**G. Institution/Society Publications:** Name of the institute/society, Place. Year of publication. Title of the publication. Publisher's name, Place of publication, Pagination (as indicated in B.)

Example:

FAO. Rome, Italy. 2020. *Food Outlook – Biannual Report on Global Food Markets*. Published by FAO, Rome. 165 p. <https://doi.org/10.4060/ca9509en>.

**H. Government Publications:** Name of Territory. Name of the Ministry, etc. Name of the Department, Section, etc. Year of publication. Title of publication. Publisher's name, Place of publication, Pagination.

Example:

India. Ministry of Water Resources, River Development & Ganga Rejuvenation. 2019. Annual Report 2018-19, published by Central Water Commission, New Delhi, 290 p.

**I. Website reference:** Name of the website. Title. Date of visit to the website.

**Example:**

<http://www.indiaenvironmentportal.org.in/> India Environmental Portal, Central Water Commission report on Kerala floods, 1/8/19.

When quoting reference in the text of the thesis, the last names of the authors [up to two authors and if more than two authors are there, then last name of the first author with et al. (*in italic*)] should be given followed by the year of publication within parentheses. If reference made to more than one publication by the author(s), in the same year, the publication should be numbered as (a) and (b) of that the earliest publication of that year being designated (a) and so on.

In case of doubt, the student or concerned advisor may consult the Dean, PGS.

Example:

Dass A. and Chandra, S. 2013a. Panicle characteristics, yield and their correlation in system of rice (*Oryza sativa*) intensification under variable irrigation, spacing and varieties against conventional transplanting. *Indian J. of Agron.* 58(1): 126–134

Dass, A. and Chandra, S. 2013b. Irrigation, spacing and cultivar effects on net photosynthetic rate, dry matter partitioning and productivity of rice under SRI in Mollisols of northern India. *Exp. Agric.* 49(4):504–523

Jalaiah, K., Mouli, K. C., Babu, K. V. and Krishnaiah, R.V. 2019a. Structural, electrical and magnetic properties of Mg-Zr co-substituted  $\text{Ni}_{0.5}\text{Zn}_{0.5}\text{Fe}_2\text{O}_4$ . *J. Sci.: Adv. Mater. Dev.* 4(2):310-318. doi: 10.1016/j.jsamd.2018.12.004.

Jalaiah, K., Mouli, K. C., Krishnaiah, R.V., Babu, K.V. and Rao, P.S.V.S. 2019b. The structural, DC resistivity and magnetic properties of Zr and Co co-substituted  $\text{Ni}_{0.5}\text{Zn}_{0.5}\text{Fe}_2\text{O}_4$ . *Heliyon*, 5(6), e01800. doi: 10.1016/j.heliyon.2019.e01800.

## 5. Submission of Thesis

The student will present thesis seminar (non-gradual) before submission of thesis both at Master's and Doctoral levels with mandatory submission of satisfactory report by the advisory committee to the Dean, PGS/Registrar in prescribed format [PGS-9 (New); **Annexure III**].

The whole thesis, except Literature Cited, shall be subjected to anti plagiarism tool recommended by the university. The overall similarity in the body of the thesis should be within 20 percent as prescribed by the university. Accordingly the Certificate of Plagiarism check will be submitted in prescribed format [PGS 10 (New); **Annexure IV**]

Further, thesis submission can be done after seven days of the thesis seminar on any day during office hours by the student registered in the current semester prior to the commencement of next semester.

Students, who fail to submit the thesis before the commencement of the next semester, must necessarily register and pay all University dues.

Number of copies (rough bound) to be submitted:

Master's	-	Two
Ph.D.	-	Three

These copies will be sent to the office of the Registrar for onward transmission to the External Examiner(s) and Advisor concerned.

Apart from this at the time of rough thesis submission student will submit a letter signed by the Head of the Department stating that copy of the department has been submitted by the concerned student.

A candidate for Doctorate degree shall be required to submit copy/reprint of at least one research paper published in refereed journal and make two paper presentations in conferences/seminars before submitting the thesis. The student will have to produce evidence for the same in the form of presentation certificates and reprints through Advisor. In case of candidate for Master's degree, it will be desirable to submit the manuscript of research paper(s) to the advisor before submitting the thesis to the office of the Dean, Post Graduate Studies.

The student at the time of submission of the rough thesis (before leaving the University campus) should leave his/her address along with contact number and e-mail address with the Advisor, Dean, PGS and Registrar; and also inform them of any change in address to facilitate communication with him/her about his/her thesis viva-voce examination.

## **6. Abstract**

Every student, in addition to the thesis, must also submit an abstract in English as well as in Hindi of about 300 words (02 copies each for Ph.D. and Master's degree) on white bond paper measuring 8.27" x 11.69" (A4 size) as per directions for typing the thesis. The abstract should be signed by the student and his/her advisor. The format for both English and Hindi abstract are as given below.

## FORMAT FOR ABSTRACT (ENGLISH)

Name : ..... Id. No. : .....  
Semester & : ..... Degree : .....  
Year of admission  
Department : .....  
Major : ..... Minor : .....  
Thesis Title : .....  
No. of pages : ..... Advisor : .....

### ABSTRACT

Signature  
(Name of Advisor)

Signature  
(Name of Author/Authorress)

## FORMAT FOR ABSTRACT (HINDI)

नाम : ..... परिचयांक : .....  
सत्र एवं प्रवेश वर्ष : ..... उपाधि : .....  
विभाग : .....  
मुख्य विषय : ..... गौण विषय : .....  
शोध शीर्षक : .....  
पृष्ठ संख्या : ..... सलाहकार : .....

### सारांश

(नाम)  
सलाहकार

(नाम)  
लेखक / लेखिका

## **7. Panel of Examiners**

The Advisor, in consultation with the Head of the Department, will suggest a panel of three examiners for Master's and five in case of Ph.D. at least one month before the student is ready to submit the thesis to the Dean, PGS who, at his discretion, will obtain consent from one examiner for Master's and two examiners for Ph.D. from the panel.

Once the consent is obtained, Dean, PGS will advise the Registrar to appoint the examiner(s) for evaluation of the thesis and conduct of the viva-voce examination.

In case of Ph.D. thesis after getting the satisfactory reports, Dean, PGS will advise Registrar for inviting one examiner for Ph.D. viva-voce examination of the student.

## **8. Evaluation of Thesis and Viva-Voce Examination**

- The Registrar will inform appointment of External Examiner to the Advisor.
- The Advisor can then fix a suitable date for the viva-voce examination in consultation with External Examiner after the receipt of satisfactory report from the External Examiner(s), and inform the same to the Registrar, the Dean PGS/ Dean of Constituent College, the Head of the Department, the members of the Advisory Committee and the student.
- At least 15 days must elapse between the date of dispatch of the thesis from Registrar's office to the External Examiner and the final date of the viva-voce examination.
- Viva-voce will be conducted by the External Examiner, the Advisor, the members of the Advisory Committee and the Head of the Department. However, other faculty members may attend the same as visitor. In case of Ph.D. thesis, open defense viva-voce examination will be conducted. The Advisor will notify date, time & venue of the viva-voce examination to all concerned. Interested faculty members, students, research fellows etc. can attend the same.
- On conclusion of the viva-voce examination, four copies of the report in the prescribed performa should be submitted (**Annexure V**).

## 9. Final Submission of Thesis

The correction(s) and modification(s) as suggested by the External Examiner(s) and others are to be incorporated by concerned student in his/her thesis and then he/she will submit one copy of the hard bound thesis to the office of the Dean, PGS after successful completion of viva-voce examination under a covering letter in the recommended format [PGS 12 (New); **Annexure VI**].

The Master's thesis has to be bound in bottle green hard cover (**Specimen I**) and Ph.D. in maroon red hard cover (**Specimen II**). This should be followed strictly.

The student has to submit final withdrawal form from the University also (**Annexure VII**).

This hard bound copy will be forwarded to University Library.

The other documents required with the final thesis are as follows:

1. Student will provide the certificate to the Office of Dean, PGS issued by University Library that Soft copy (PDF format) of the complete thesis in CD inscribed with the name and Id. No. of the student along with degree programme and major with the help of marker pen has been submitted.
2. Certificate of assistantship (in case of the student who is recipient of graduate assistantship) to be submitted in Registrar's office.



**ECO-FRIENDLY MANAGEMENT OF  
GRAM POD BORER, *Helicoverpa armigera*  
(HUBNER) ON CHICKPEA**

*Thesis*

submitted to the



**G.B. Pant University of Agriculture & Technology,  
Pantnagar- 263 145, Uttarakhand, India**

By

**Mr. Dheeraj Bisht  
ID. No. 53959**

**IN PARTIAL FULFILLMENT OF THE  
REQUIREMENTS FOR THE DEGREE OF**

**Master of Science in Agriculture  
(Entomology)**

**July, 2020**

**ASSESSMENT OF GENETIC PARAMETERS  
OF FENUGREEK (*Trigonella foenum-graecum*)  
THROUGH MORPHOLOGICAL AND  
NUTRACEUTICAL TRAITS**

*Thesis*  
submitted to the



**G.B. Pant University of Agriculture & Technology,  
Pantnagar- 263 145, Uttarakhand, India**

**By**

**Ms. Bhawana Bhatt  
ID. No. 43753**

**IN PARTIAL FULFILLMENT OF THE  
REQUIREMENTS FOR THE DEGREE OF**

**Doctor of Philosophy  
Horticulture (Vegetable Science)**

**August, 2019**

**ASSESSMENT OF GENETIC PARAMETERS OF  
FENUGREEK (*Trigonella foenum-graecum*)  
THROUGH MORPHOLOGICAL AND  
NUTRACEUTICAL TRAITS**

*Thesis*  
submitted to the



**G.B. Pant University of Agriculture & Technology,  
Pantnagar- 263 145, Uttarakhand, India**

**By**

**Ms. Bhawana Bhatt  
ID. No. 43753**

**IN PARTIAL FULFILLMENT OF THE  
REQUIREMENTS FOR THE DEGREE OF**

**Doctor of Philosophy**  
**Horticulture (Vegetable Science)**

**August, 2019**

### Curriculum Vitae

Name : Phone Number :  
Mailing Address : Permanent Address :  
E-mail :

Career Objective :

**Educational Qualification: (should be written in reverse chronological order)**

S. No.	Examination Passed	Institution	Year	Percentage/ CGPA
1.	Ph.D. (Plant Breeding)	G.B.P.U.A&T, Pantnagar	2019	8.5
2.	M.Sc.			
3.	B.Sc.			
4.	Intermediate			
5.	High school			

• **Specialization** : Major: \_\_\_\_\_ Minor: \_\_\_\_\_

• **Thesis Title (Master's for Ph.D. students)** :

• **Publications:**  
Papers Published from thesis :  
Papers published other than thesis :

• **Conferences/ Seminars/Workshops/Trainings Attended** :

• **List of papers presented in conference/seminar during degree programme** :

• **Software Skills** :

• **Professional Skills** :

• **Professional Affiliations (Membership, etc.)**

• **Awards / Honours/Achievements**

Place :

Date :

Signature  
(Name)

**Annexure-III**

PGS-09 (New)

**COLLEGE OF POST GRADUATE STUDIES**

G.B. PANT UNIVERSITY OF AGRICULTURE & TECHNOLOGY, PANTNAGAR-263145 (U.S. NAGAR)

(To be submitted in duplicate)

No.: .....

Dated : .....

**Dean, PGS**

**Sub.:** Report of pre-thesis submission seminar

**Name of the student** : ..... **ID No.** : .....

**Degree Prog.** : ..... **Sem. & Year of Adm.** : .....

**Major** : ..... **Minor** : .....

**Date of Pre-Thesis Seminar** : .....

**Seminar**

This is to certify that the above mentioned student has successfully delivered his/her pre-thesis submission seminar entitled "....." (approved thesis title) and his/her performance was found satisfactory / unsatisfactory.

Signature of the Advisor  
(with Name, Designation & seal)

( )  
Member  
Designation/Deptt.

( )  
Member  
Designation/Deptt.

( )  
Member  
Designation/Deptt.

Forwarded to the Dean, .....

Head of the Department  
(with seal)

Forwarded to the Dean, PGS

Dean, .....  
(with seal)

**COLLEGE OF POST GRADUATE STUDIES**

G.B. PANT UNIVERSITY OF AGRICULTURE & TECHNOLOGY, PANTNAGAR-263145 (U.S. NAGAR)

(To be submitted in single copy)

No.: .....

Dated : .....

**Dean, PGS**

**Sub.:** Certificate of plagiarism check

Certified that the following thesis was subjected to antiplagiagrism tool (URKUND).

**Name of the student** : ..... **ID No.** : .....

**Degree Prog.** : ..... **Sem. & Year of Adm.** : .....

**Major Thesis Title** : ..... **Minor** : .....

.....  
.....

The overall similarity in the body of thesis is ..... % and is within permissible limits as prescribed by the University i.e. below 20%.

Encl.: Copy of report.

Forwarded to the Head,  
.....

Forwarded to the Dean,  
.....

**Signature of the Advisor**  
(with name, designation & seal)

**Signature of the Head**  
(with name, designation & seal)

Forwarded to the Dean, PGS

(.....)  
Dean, .....  
(with name, designation & seal)

**G.B. PANT UNIVERSITY OF AGRICULTURE &  
TECHNOLOGY, PANTNAGAR - 263145**

**FORM FOR THESIS AND VIVA-VOCE EXAMINATION REPORT  
(to be filled in quadruplicate)**

The viva-voce examination of Mr./Ms. ....  
(name of student)  
Id. No. .... a candidate for the degree of .....  
(degree)  
with major in ..... was  
(discipline)  
conducted by the undersigned on ..... at ..... and  
(date) (time)  
we are of the opinion that:  
a. The performance of the above student at viva-voce examination has  
been Satisfactory/ Unsatisfactory\*  
b. The thesis entitled ..... be/be not\*  
(title of thesis)  
accepted for the said degree

Signature of External Examiner  
Date: .....

Signature  
(Name)  
**Chairman**

Signature  
(Name)  
**Member**

Signature  
(Name)  
**Member**

Signature  
(Name)  
**Member**

**Countersigned**

**Countersigned**

**Head of Department**

**Dean**

**Dean, PGS**

College of .....

\*strike off which is not applicable. Cutting must be signed by the external examiner with date

**For use of Registrar's Office**

No. R/Exam/.....

Date: .....

A copy of the above along with report card forwarded to the:

- i. Dean, College of Post Graduate Studies
- ii. Advisor, Dr. ....for favour of  
information and record.

**REGISTRAR**

**Annexure-VI**

PGS-12 (New)

**COLLEGE OF POST GRADUATE STUDIES**

G.B. PANT UNIVERSITY OF AGRICULTURE & TECHNOLOGY, PANTNAGAR-263145 (U.S. NAGAR)

(To be submitted in single copy)

No.: .....

Dated : .....

**Dean, PGS**

**Sub.:** Submission of final bound thesis

**Through : Proper Channel**

Please find enclosed herewith the final bound thesis duly signed by the Advisory Committee for the submission as per below details.

**Name of the student** : ..... **ID No.** : .....

**Degree Prog.** : ..... **Sem. & Year of Adm.** : .....

**Major** : ..... **Minor** : .....

**Date of Rough Thesis Submission** : ..... **Date of Viva-voce exam** : .....

**Thesis Title** : .....

- It is certified that the corrections as suggested by external examiner(s) have been incorporated in the thesis.
- One hard copy of the thesis has been submitted in the departmental library.

Forwarded to the Head, .....

Recommended & forwarded to the Dean, .....

**Signature of the Advisor**  
(with name, designation & seal)

**Signature of the Head**  
(with name, designation & seal)

Forwarded to the Dean, PGS

(.....)  
Dean, .....  
(with name, designation & seal)



**Annexure-VII**



**G.B.PANT UNIVERSITY OF AGRICULTURAL & TECHNOLOGY  
PANTNAGAR – 263 145, DISTT. U.S. NAGAR**

**APPLICATION FOR WITHDRAWAL FROM THE UNIVERSITY**

The Registrar  
G.B. Pant University of Agriculture & Technology  
Pantnagar, Distt. Udham Singh Nagar

I ..... Id. No..... Degree  
Programme..... College of .....  
having successfully completed the requirement of the degree.....  
..... at the end of ..... semester.....  
want to withdraw from the University with effect from ...../  
do not wish to continue my studies at this University and want to withdraw with effect from.....  
.....

I have registered in the ..... semester.....  
..... and have offered the following courses.

Sl. No.	Courses	Instructors Signature	Department
---------	---------	-----------------------	------------

- I am not attending classes from ..... I am not residing in hostel From ..... I intend to leave the hostel.....(name of hostel) Room No. .... on .....
- You are requested to kindly release my caution money etc. after recovery of University dues, if any outstanding against my name, payment be made either to me personally or send at the address given below. I have obtained clearance certificate from all concerned and is appended herewith for your perusal and order.

Yours faithfully,

Address:  
.....  
.....  
.....

Signature of Student  
Name in Hindi.....  
Dated: .....

# PROPOSED NO DUES FORM

Dated:.....

Forwarded to the officers here in after mentioned for giving clearance in respect of Sri/Km. .... Id. No. .... College of .....if any dues thing be outstanding against him the same/cost their of may be specified.

\_\_\_\_\_  
Registrar

\_\_\_\_\_  
Librarian

\_\_\_\_\_  
Chief Accountant

\_\_\_\_\_  
Dean, Student Welfare

\_\_\_\_\_  
Hostel Warden

\*(Only for those who have offered NCC during their studies)

\_\_\_\_\_  
Officer Commanding NCC

\_\_\_\_\_  
Advisor

## (FOR USE OF DEANS OFFICE ONLY)

Office of the Dean, College of .....  
Withdrawl of Shri/Km..... Id. No.....  
College of .....from the University is approved is and forwarded to Registrar.

Certified that the dues of Rs.....is outstanding against him.

Address of Student

Dean,.....

.....  
.....  
.....

College of .....

\* Not required for P.G. Students.

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April, 2021

