

**G.B. PANT UNIVERSITY OF AGRICULTURE & TECHNOLOGY
PANTNAGAR-263 145, DISTT. U.S. NAGAR (UTTARAKHAND)**

OFFICE OF THE REGISTRAR

No. R/36th Convocation/2024

Dated : 22 Nov., 2024

All Degree Recipients

Subject : 36th Convocation Nov. 27, 2024

I am happy to inform you that **36th Convocation** of the University is scheduled to be held on **Nov. 27, 2024**. I take this opportunity to invite you to the University on this prestigious occasion.

All students intending to attend the convocation will get their degree in person or else in absentia. A detailed instructions sheet is enclosed for your information. Please go through these instructions and communicate your willingness to attend the Convocation in the prescribed annexure latest by **Nov. 24, 2024 by return e-mail**. No response from you will be deemed as your inability to attend the convocation. A letter is being sent to you separately by post/e-mail mentioning the formalities to be done at your end for attending the convocation and receive your degree.

You are requested to inform this office by e-mail: convocationinvitees@gmail.com as soon as possible but not later than Nov. 24, 2024 confirming your participation in the convocation. You are also requested to go through the Instructions attached herewith to make necessary preparations at your end.


Registrar

- Attachments
1. Instructions for candidates
 2. Convocation dress specification
 3. Annexure I & II

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Convocation Dress for all Degree recipients

This is for information of all students/ex-students of this University who are due to receive their degree in the upcoming Convocation that the academic dress for Convocation for all the students (male and female) to attend the convocation for receiving degree, will be as below from the 36th Convocation.

All degree recipient students (Both male and female) :

- Light cream colour long Kurta and White Pajama
- Collar Jacket (Maroon)
- Angwastram (Uttariya)

The Collar Jacket (Maroon) and Angwastram (Uttariya) will be issued by the University to the degree recipient students for convocation. The degree recipient students are requested to arrange Light cream colour long Kurta and White Pajama on their own, well in advance.

The photograph of Kurta and Pajama of the academic dress (which has to be arranged by the students) can also be seen at University Website.

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OFFICE OF THE REGISTRAR
INSTRUCTIONS FOR CANDIDATES

- The 36th Convocation of the University will be held on **Nov. 27, 2024** for conferring degree on the candidates who have successfully completed their degree requirement.
- The following degrees will be awarded at this Convocation:

a.	Doctor of Philosophy	j.	B.Sc. (Hons) Agriculture
b.	Master of Science Agriculture	k.	B.V.Sc. & A.H. (Batch-2018)
c.	Master of Science	l.	B. Tech.
d.	Master of Veterinary Science	m.	B. Sc. (Hons) Community Science
e.	Master of Technology	n.	B.F.Sc.
f.	Master of Fisheries Science	o.	B.Sc. (Food Technology)
g.	MBA (Agri. Business)	p.	B.Tech. Biotech.
h.	MBA		
i.	Master of Computer Application		

- Candidates eligible for the award of degrees are required to send intimation in the prescribed form under registered/mail to the Registrar at convocationinvitees@gmail.com by **Nov. 24, 2024** as to whether they intend to attend the Convocation or wish to take their degree in absentia. Whichever of the two annexures attached hereto is relevant may be used for the purpose.
- Candidates willing to take the degree in absentia are required to remit a sum of Rs. 500/- in the form of Bank Draft (SBI/UCo./PNB)/or Cash receipt in favour of Comptroller, G.B.P.U.A. & T., Pantnagar. The details of the remittance may be mentioned in the form at the appropriate place.
- A rehearsal for the Convocation will be organized in the **Convocation Ground** a day prior to the Convocation i.e. **Nov. 26, 2024** at 3:30 pm. It is obligatory for each candidate intending to attend the Convocation to be present at the rehearsal at **3.30 PM**. Candidates who are not present at the rehearsal will not be allowed to attend the Convocation.
- Candidates must be in their seats at least 30 minutes before the time scheduled for the Convocation, where there will be a roll call. No candidate will be admitted after the roll is called.
- Each candidate attending the Convocation will be given an Admission Card giving the number of the seat in the Convocation Ground and that Card will be delivered to him/her at the time of rehearsal.
- **Candidates must wear the new convocation dress prescribed as per letter attached before entering the Convocation Ground/Ghandhi Hall.**
- For the Convenience of candidates, Dean Student Welfare section will provide **Jacket and Uttariya** against a cash security of **Rs. 1000/- (refundable)** or by furnishing a personal surety of a member of the teaching staff on the prescribed form. The hire charges will be **Rs. 50/- per set** of Jacket and Uttariya and are payable by the candidate at the time of lending the dress. Arrangement for the white Pajama and Kurta has however, to be made by the candidates themselves.
- Candidate who has not submitted up to date '**No Dues Certificate**' from the Comptroller will not be allowed to attend the rehearsal and the Convocation. All candidates, against whom any University dues are outstanding, are, therefore, advised to clear their dues well in time to avoid unnecessary inconvenience to all concerned and dislocation of arrangement.

ANNEXURE-I

The Registrar
G.B. Pant University of Agri. & Tech.
Pantnagar-263 145
Uttarakhand (India)

Subject : 36th Convocation, Nov. 27, 2024

Ref.: Your letter No.

Sir,

This is to inform you that I intend to take my degree of

(Name of degree) in person at the **36th Convocation** to be held on **Nov. 27, 2024** and request

that I may be admitted to the same. Necessary particulars are given below:-

Full Name (in capital letters) as per qualifying examination mark sheet/certificate.

Hindi

English

Your's faithfully

(Signature)

Id. No.....

College

Batch

e-mail.....

Phone no.....

Dated :

**PROFORMA FOR OBTAINING DEGREE IN ABSENTIA
REGISTERD-POST**

To
The Registrar
G.B. Pant University of Agri. & Tech.,
Pantnagar-263 145
Uttarakhand (India)

Sir,

This is to request you to please provide my degree as follows:

- Name of the degree
- Full name (in capital letters) as per qualifying examination mark sheet/certificate
Hindi
English

3. Present Mailing Address :

Cash receipt/Bank Draft of SBI/PNB/UCo. Bank for Rs. 500/- (Rupees One hundred fifty only) as fee for degree in absentia drawn in favour of the Comptroller, G.B. Pant University of Agriculture & Technology, Pantnagar payable at Pantnagar with the following particulars is enclosed.

Bank Draft No. Date
Amount Rs.....Cash Receipt No..... Date

Yours faithfully,

Signature

Id. No.....

e-mail.....

Dated :.....

IDENTIFICATION CERTIFICATE

Certified that Sri/Km. Id.No. who is applying for degree in absentia, is known to me and has signed in my presence.

GAZETTED OFFICER

MP/MLA/MLC/Principal of the Degree College
Or University Teacher or Officer with Seal

OFFICE OF THE REGISTRAR

The student has also submitted his/her withdrawal form and no dues are outstanding against his/her name. He/She has also submitted all the documents.

Dealing Asstt.

Degree sent vide letter No.....dated.....